



St. Anne's C.E. (VC) Primary School

"Together with God, Making Learning a Life Long Friend"

Minutes of Christian Distinctiveness Working Party Remote Meeting

10th March, 2021

1. PRESENT

Ed Hobson
Rachel Orbell
Alex Wolvers
Andrew Hields
Julie Edwards
Rachel Barnett
Aimee Rosson
Dawn Rosson (clerk)

2. APOLOGIES

None

Ed welcomed members and explained that the purpose of this Working Party was to link Governors with staff so that the school would be prepared for the next SIAMS inspection which was due within the next 12 months

3. ACTION PLAN

- Ed when through the action plan with members and with input from Alex highlighted various areas:-
 - The Self Evaluation tool that was now being used SEAT (Self Evaluation Audit Tool) was purely for the purpose of the school to use. Alex confirmed that from this the school would need to provide a 2-page document which clearly set out what the school was doing and the impact this was having on the school, the children and the community. Ed to complete this by the summer.
- ***** ACTION-** Ed to complete SEAT and summary by the summer.

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- Vision - Aims, Mission statement and Values had been worked on and this was prominent in the community and school. It was felt that although the vision of the school was now in place, we now needed to promote this within the community. It was agreed that maybe this should be launched through a couple of RE lessons where we could launch the Vision Statement to our children and involve them in what it means etc. Alex suggested using The Parable of the Two Builders. It was agreed that the vision should be revisited each term.
 - R.E was discussed and this was felt that this was a strength of the school. It was shared how the majority of RE teaching was through the same number of staff- Rachel Barnett, Janet Bailey and Julie Edwards. It was raised that it was important that the rest of the teaching staff had a good understanding of the R.E. curriculum.
 - *****ACTION-** Rachel Barnett to deliver staff meeting on the R.E. curriculum 26th April 2021
 - R.E. Intent, Implementation and Impact Statement was to be reviewed and RE Policy to be updated.
 - *****ACTION-** Rachel Barnett to update RE Policy and Intent, Implementation and Impact statement
 - Worship Council to be introduced when bubbles could mix in school. Head Girl, Head Boy and House captains were involved in worships prior to Christmas and this would now be resumed as much as possible
 - It was agreed that parents should become involved in children's worship but this was difficult at the moment. Look at forming a Parent Working Group
 - The Reflection Areas were up and running in all classrooms and these were changed regularly in EY/KS1. Julie would ensure that changes were made regularly in KS2.
- *** ACTION-** Ed to meet with Rachel Barnett to discuss the development of the outdoor areas incorporating prayer spaces within school
- Rachel was keen to develop prayer ideas and wanted to use the school grounds more (i.e. the woodland area). Mention was made about the prayer pebble and this would be something that would be done in the summer term hopefully involving parents.
 - Alex was asked to assist governors with the SIAMS framework training. Andrew felt this would be helpful so that both staff and governors were communicating the same thing. He also suggested that maybe an update in SIAMS should be an item in Full Governors meetings.

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***** ACTION- Alexa Turner to seek SIAMS training for governors (AH and Ed to ensure that SIAMS update is involved in Full Governor Meetings**

4. SIAMS SEAT

Alex had provided Ed with the latest version of the SEAT. This was a working document which staff/governors could use to help prepare the required 2 page document. Alex stressed that there must be emphasis on "how does your vision impact". This impact should be reflected on the school, children and local community.

5. LDBE WEBSITE

Alex briefly showed members the workings of the LDBE and highlighted areas with resources that supported different strands of SIAMS. Rachel confirmed many of the teachers were already using these resources including sending some of the resources home in the home learning packs. There had been a recent training session and Alex agreed to forward the PowerPoint relating to this session. She confirmed there was a new Governor SIAMS Training session coming up in the near future and it was felt that this would be useful for our Governors.

6. STRANDS 1-5 RAG RATED

Ed and Alex explained how the document worked. They explained the colour coding. Members were reminded that this RAG document was last visited during the previous academic year. This document needed to be reviewed again soonest as some of the colour coding may have changed, particularly since Covid. Rachel Orbell was concerned that one of the main areas in red was to do with Governors and she felt that as this was only the first time she had seen this document, she needed time to digest the same. She felt that Governors needed a better understanding of where things were going. Mention was again made about including SIAMS as an item at Full Governors.

***** ACTION- Alex and Ed to set a date before Easter to they could update the RAG rating for the CDA meeting. Arranged for Monday 15th March.**

7. CDA VISIT RECORDS

A copy of the latest CDA report had been given to members previously. It was felt again that this could be included as an item at Full Governors Meeting. Alex stressed that before the next SIAMS the key for Governors to be aware of was to ensure that all items had been fulfilled before the next visit.

***** ACTION- Ed to ensure that feedback from latest CDA Meeting and our own CDA Meeting to be given to Governors**

8. VISION

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Rachel was asked to lead a meeting with Julie and Aimee to discuss the best ways of incorporating our Vision in pictures, ensuring children had a sound knowledge of our Vision and then including parents in our Vision.

***** ACTION-** Rachel Barnett, Aimee Rosson and Julie Edwards to launch vision through R.E. lessons and link vision to images.

9. PUPIL VOICE

Ed advised that prior to Covid we did have quite a significant input from pupils re:) SIAMS but this is probably now outdated. Children would hopefully be able to meet in the summer term and their input could be resumed. Ed felt that it would benefit the school if the Governors carried out the pupil voice with the children because it was felt that they would be better able to target children and get the necessary answers.

***** ACTION-** Andrew Hields and Alex Wolvers to carry out pupil voice interviews linked to SIAMS during the summer term. Both to supply dates to Ed.

10. PARENT QUESTIONNAIRE/WORKING PARTY

- Alex confirmed the Diocese has a parent questionnaire and she would provide Ed with a copy of the same
- Discussion was had by members about various ways of including parents.
- Rachel Barnett confirmed she had already spoken to some parents about being Prayer Families.
- It was suggested that contact was made with parents/carers asking if they would be interested in praying for our school. This could be extended further afield to the local community which would hopefully involve local residents.
- It was felt that the Hugs in a Box that have been sent out had already had a big impact on the local community.
- Alex would be happy to ask, through her column in the Parish News, for people who would be interested in praying for the school and this could also be included in our own Newsletter within the Parish News.
- Julie Edwards discussed how she had spoken to children in Y6 and they were going to send Easter Cards out which would include prayers written by the children to contacts they had made through Hug in a Box.
- Alex mentioned National Day of Reflection on 23rd March 2021.

***** ACTION-** School to hold National Day of Reflection on 23rd March 2021 Yellow Ribbon to be tied on to the railings. Ed to organise.

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***** ACTION-** Alex Wolvers to provide Ed with parental questionnaires for SIAMS and this be shared with parents and carers

11. GOVERNOR QUESTIONS - SIAMS

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- It was agreed that Alex would brief Governors at the next full Governors Meeting on what questions SIAMS would want to know and how best Governors should respond.
- Alex advised that there would also be a questionnaire for staff to complete to see if they are feeling supported and that they feel that pupils and children are able to flourish within school. This would be good for staff wellbeing and it would give Governors an opportunity to link with member of staff.

***** ACTION- Alex Wolvers to provide Ed with parental questionnaires for SIAMS and this be shared with parents and carers**

***** ACTION- Alex Wolvers and Rachel Orbell to facilitate staff questionnaire**

12. POLICY REVIEW

- Alex confirmed that SIAMS would look at the Statutory policies, which obviously had to be clearly visible on the website.
- Our Vision should clearly be reflected in the policies

***** ACTION- Ed to update Worship Policy**

13. HEALTH AND SAFETY/EQUALITY ISSUES

N/A

14. SAFEGUARDING

N/A

15. DATE OF NEXT MEETING

TBA and communicated.

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ACTION LOG

Minute Number	Action	Responsibility	To be completed by
3a	Completion of SEAT and summary by the summer.	EH	July 2021
3b	Deliver staff meeting on the R.E. curriculum	RB	26 th April 2021
3c	Update RE Policy and Intent, Implementation and Impact statement	RB	31 st March 2021
3d	Development of the outdoor areas incorporating prayer spaces within school	EH + RB	June 2021
3e	Seek SIAMS training for governors (AH and Ed to ensure that	AT + AH	20 th April 2021
3f	SIAMS update is involved in Full Governor Meetings	RO + EH	June 2021
6	RAG rating for the CDA meeting.	AW + EH	15 th March 2021
7	Feedback from latest CDA Meeting and our own CDA Meeting to be given to Governors	AW + EH	June 2021
8	Launch vision through R.E. lessons and link vision to images.	RB / JE / AR	May 2021
9	Carry out pupil voice interviews linked to SIAMS during the summer term.	AH + AW	June 2021
10a	School to hold National Day of Reflection on 23 rd March 2021. Yellow Ribbon to be tied on to the railings.	EH	23 rd March 2021
10b	Parental questionnaires for SIAMS shared with parents and carers	AW + EH	April 2021
11	Facilitate staff questionnaire	RO + AW	July 2021
12	Update Worship Policy	EH	April 2021

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